

# **Title III State Plan Program Years 1998 and 1999**

**California  
May 1, 1998**

## Preface

The Title III State Plan describes the proposed use of resources available to the State of California under the Job Training Partnership Act (JTPA) for employment and training programs and services for a two-year period.

The U. S. Department of Labor (DOL) requires that the state submit the Title II Plan, Governor's Coordination and Special Services Plan (GCSSP), and the Title III Biennial Plan. For Program Years 1998 and 1999 these plans could be consolidated into one plan or submitted separately. California elected to submit separately.

The format provided by DOL was for a single plan with Title III following and overlapping the GCSSP. The Title III Biennial Plan begins with section II. Program Planning Information for PY 1998-1999, B. Coordination, 7. Information and continues with section IV. Performance Standards, B. Title III.

In California the Substate Areas (SSA) are the Service Delivery Areas (SDA); SDA will be used as the reference throughout this document.

## **II. Program Planning Information for PY 1998-1999**

### **B. Coordination**

#### **7. Information Exchange and Coordination**

Information is exchanged and programs are coordinated between the dislocated worker function; State education, training, and social services programs; and all other programs available to assist dislocated workers, including the Job Service (JS) and the Unemployment Insurance (UI) system. The Job Training Partnership Division (JTPD) coordinates the delivery of services to dislocated workers with the UI compensation system through the local Employment Development Department (EDD) JS/UI field offices. The SDAs must coordinate their programs with the local EDD field offices to ensure that the dislocated workers are offered the full array of services available to them. Each year cooperative agreements are developed between the SDAs and the EDD field offices to establish the coordinated roles and responsibilities. During rapid response orientations for dislocated workers, the EDD field office representatives explain the UI program and job services available to help the workers become reemployed. The JS/UI field office managers participate in statewide Title III planning, as well as local planning. Services available to dislocated workers through EDD include: UI Benefits, California Training Benefits, Trade Readjustment Assistance, North American Free Trade Agreement (NAFTA) programs, and Wagner-Peyser programs.

The Employment Training Panel (ETP) funds retraining programs for currently employed workers in businesses facing out-of-state competition, as well as projects promoting job creation and job retention. The ETP participates on the Intergovernmental Work group, which works in concert with the State Job Training Coordinating Council (SJTCC) to develop an integrated and coordinated workforce preparation system for the State. In addition, the ETP has participated in several jointly-funded projects with local Private Industry Councils (PIC).

The SDAs are required to coordinate with vocational education programs and this coordination is described in their two-year job training plans. Coordination under the Carl D. Perkins Vocational Education Act will be facilitated by the California Plan For Career Vocational Education. The California Department of Education (CDE) and the Chancellor's Office of the California Community Colleges (COCCC) have developed a plan to address the needs and priorities in career vocational education.

The JTPD coordinates Title III with targeted veterans' programs. Title III funds will be used to augment the yearly Title IV-C Veterans' Employment Program funds to serve long-term unemployed Title IV-C eligible veterans. The Transitional Assistance Program for personnel leaving the military also has linked their services with many SDAs and EDD field offices. The veterans' representatives in the EDD field offices coordinate with the SDAs and other Title IV-C service providers.

The SDAs coordinate locally with applicable social service agencies that can provide services to Title III participants. Examples include child care, personal counseling services and financial counseling services.

#### 8. Economic Development Collaboration

At the state-level, Governor's Reserve funding is used to fund positions with the California Trade and Commerce Agency (TCA). Under this arrangement, it is the responsibility of that agency to avert worker dislocations, to assist local communities to develop coordinated responses and to obtain access to economic development or other assistance. The funded-positions are stationed throughout the State. The staff collaborate with the rapid response activities of the 52 Service Delivery Areas (SDA) in California. The TCA is notified immediately regarding Worker Adjustment and Retraining Notification (WARN) activity.

#### 9. Trade Act Integration and Coordination

Title III services are integrated and coordinated with services and payments made under Chapter 2 of Title II of the Trade Act of 1974 and those provided by the State or local agencies designated under Section 239 of the Trade Act of 1974. This integration and coordination is accomplished through a co-enrollment process. Impacted workers apply to EDD Training Specialists in local offices and are enrolled into the Trade Act Program. The EDD Training Specialists refer the workers to Job Training Partnership Act (JTPA) service providers. The JTPA service providers enroll workers into JTPA Title III programs and provide assessment, training and supportive services as needed. Both EDD and JTPA service providers work in partnership to:

- Provide comprehensive services to workers under the Trade Act program and the JTPA Title III program;
- Prevent duplication of services; and
- Provide placement services for workers.

## **IV. Performance Standards**

### **B. Title III**

#### **1. State's Standards**

The State of California uses the Entered Employment Rate (EER). The SDAs are expected to meet or exceed the standard.

#### **2. State's Methodology**

California uses the United States Department of Labor (USDOL) regression model adjusted by local factor values, for each SDA. There are no State developed standards.

#### **3. Sanctions for Failure**

The SDAs failing to meet the EER standard will be required to develop a Corrective Action Plan (CAP) for submission to the State. The CAP must include measures the SDA will take to ensure success in meeting the standard in the succeeding program year. The SDAs failing the EER measure for two consecutive years can be subject to redesignation or bypass procedures.

#### **4. Statewide Performance Goals**

The statewide performance as a whole is measured in the same manner as are the SDAs.

#### **5. Other Performance Measures**

The State does not plan on establishing any other performance measures.

## **V. Procurement Procedures**

A. The State JTPA Directive D97-6 provides policy and procedures for SDA procurements. The Directive includes the requirements of Section 164(a)(3).

B. See Section VII I. Execution of State Responsibilities D. 1.

C. See Section VII I. Execution of State Responsibilities D. 1.

## **VI. Certification**

- A. The State of California certifies that it has prescribed and implemented procurement standards in accordance with Section 164(a)(6) of the JTPA.
- B. The JTPA Directive D96-14 provides policy and procedures for compliance with nondiscrimination provisions of the Act. The Directive establishes the requirement for an Equal Opportunity Officer in the SDA, procedures for processing complaints including notification of EDD's Equal Employment Opportunity Office and JTPD and the process of self-evaluation by the SDA which is reported to the Compliance Review Division (CRD).

## **VII. Dislocated Worker (Title III) Program**

### **I. Execution of State Responsibilities**

#### **A. Dislocated Worker Unit**

##### **1. Structure**

The responsibilities of the Dislocated Worker Unit in California are carried out through subgrant agreements with each of the 52 SDAs in California and other special subgrants with related entities. Governor's Reserve funds are used for this purpose.

##### **2. State Level Management and Administration**

The management and administration of the Title III system is incorporated into the Program Management Section of the JTPD, EDD. The section is responsible for the overall management of the entire JTPA program including Title III. Certain administrative functions, such as the fiscal and reporting responsibilities, and the WARN Act duties, are located in other sections of JTPD, as described later. Attachment 1 provides an organization chart for JTPD. The monitoring of Title III programs is conducted by CRD of EDD.

The Program Management Section is supervised by a Staff Services Manager (SSM) II and three SSM Is. The SSM Is supervise three units of program managers (20 total) who oversee rapid response in the SDAs and have grant management responsibility for the operation of Title III programs. This includes the 50 Percent, 10 Percent and 40 Percent programs plus any national grants that are approved for closure or layoff response. Two of the units are divided geographically into the Northern and Southern units. Each of the program managers in the Northern and Southern units is responsible for specific SDAs.

The third unit is the Statewide Support Unit. This unit is responsible for the regional and statewide projects and other general coordination activities. Examples of the Statewide Support responsibilities include but are not limited to the following:

- Title IV-C Veterans' Employment programs;
- Profiling Advisory Work Group (PAWG);
- Coordination with other EDD divisions, such as Project Management, JS, and UI and other State entities such as Social Services, Education, Community Colleges, State colleges and universities, and economic development;
- Self Employment Assistance Program plan and for coordinating with the JS and UI divisions;
- Eight Percent JTPA programs;
- State-funded One-Stop Career Center System, Welfare-to-Work Pilot and other special projects designed to serve dislocated workers;
- The NAFTA and Trade Adjustment Assistance programs coordination; and
- National Reserve Account emergency natural disaster projects.

The JTPD Data Tracking and Reporting Unit, which is part of the SDA Support Section (see Attachment 1), is responsible for receiving and maintaining a database regarding WARN Act notices. The SDAs, the EDD JS Division and the JTPD Program Management Section are notified regarding WARN activity. In addition, monthly and quarterly reports on WARN activity are sent to SDAs, JS and the Program Management Section. Quarterly reports are forwarded to EDD's Labor Market Information Division and the EDD area administrators. This unit also receives the required Title III fiscal and participant reports and forwards copies to the program managers.

### 3. Leveraging Title III Funds

Whenever possible, Title III funds are leveraged to access additional resources. In the past, the State has leveraged the Title IV-C Veterans' Employment Program funds with Title III funds to enable the Title IV-C program to serve additional eligible veterans who would not otherwise be served because of the small size of the Title IV-C grant award. For Program Years (PY) 1998-1999, it has been proposed that the State reserve a portion of the Governor's 40 Percent funds to augment the Title IV-C grant. Those served using Title III funds must be both Title III and Title IV-C eligible.

### 4. Responsibilities

Appropriate retraining and basic readjustment services are made available to eligible dislocated workers through the use of rapid response teams, SDAs, and other appropriate organizations. This will be accomplished by setting aside Governor's Reserve funds for special projects to provide basic readjustment and retraining services to areas experiencing substantial increases in the number of dislocated workers due to closures and layoffs. The amount set aside will be contingent in part on the amount of Title III funds received in California. The SDAs experiencing increases in dislocated workers may apply for these funds. The EDD will award the additional Title III funds based on a review of data submitted by the SDA which supports a need for the funds, and will review past Title III expenditure levels achieved by the SDAs in arriving at final funding decisions. Applications will be reviewed by the program managers and sent to management with recommendations for funding. Final funding recommendations to the Governor will be made by the EDD director.

## B. Rapid Response

### 1. State Responsibilities

Services are provided to eligible dislocated workers by SDAs working with employers and labor organizations to promote labor-management cooperation. This is accomplished by SDAs contacting employers to describe the available rapid response services and schedule planning meetings that include presentations to the affected employees. The SDAs coordinate with the local EDD field offices, which are actively involved in the rapid response orientations and the planning meetings. In addition, the SDAs provide information on all services available through the Title III program and may help with the formation of Labor-Management Committees. The EDD field offices provide information on services such as UI benefits and local labor market information.



Information about community college programs and financial and family counseling information also may be provided at the rapid response orientations.

## 2. Subcontracted Responsibilities

Under the oversight of the State, the SDAs have lead responsibility for rapid response assistance in the local areas. Through an application process, the SDAs must detail precise plans for the usage of the funds. The main consideration is the frequency/expected frequency of closure/layoff activity occurring in the local area. The SDAs must explain the process used to award rapid response funds to local providers. Those SDAs that choose to provide rapid response services in-house must assure the State that they have complied with the Code of Federal Regulations (CFR), Section 627.422 (c), which requires written documentation of the SDA's demonstrated performance in providing the services.

## 3. Effectiveness of Rapid Response

The effectiveness of rapid response activities is assessed by the program managers. In addition, EDD's CRD monitors the rapid response activities for compliance with JTPA and State requirements. The State has not developed surveys or other feedback mechanisms for measuring customer satisfaction. Since rapid response activities are conducted primarily by staff at the local level, the SDAs are responsible for ensuring customer satisfaction, appropriateness, and compliance regarding rapid response activities.

## C. Promoting Labor-Management Cooperation

As part of their rapid response contracts, the SDAs are responsible for the formation of Labor-Management Committees. The lead is taken by the SDAs and coordinated with the local EDD field offices. The program managers are available to assist in the formation of the Labor-Management Committees and to provide technical assistance.

Early identification of closures and layoffs is accomplished through the State's WARN system. In addition, the SDAs and EDD field offices often receive calls from employers regarding pending closures or layoffs.

The JTPD also has a contract with the American Federation of Labor-Congress of Industrial Organizations (AFL-CIO) to perform labor/management activities. The AFL-CIO helps in the formation of the Labor-Management Committees to ensure a proper membership mix and to

act as an intermediary when there are extraordinary problems in the relationships between the workers and the companies.

#### D. Monitoring, Reporting and Recordkeeping

1. At the State level, EDD's CRD is responsible for compliance monitoring. Eighteen staff are assigned to monitor Title III programs, as well as JTPA Titles II and IV-C programs, using standard monitoring guides developed by CRD. The monitors work in cooperation with the JTPD program managers in the conduct of SDA reviews, corrective action resolution and follow-up. Program managers assist the monitors in various ways, including the provision of technical assistance, attendance (as scheduling permits) at entrance and exit conferences, and in the resolution of issues requiring corrective action. State JTPA Directive D95-33, Subject: Protocols and Guidelines for State Monitoring Reviews, specifies the procedures for State monitoring, including the delineation of duties within the CRD and the JTPD Program Management Section.

The CRD monitors Title III programs and systems for compliance with JTPA, the associated regulations and State policy directives. It is the responsibility of the JTPD program managers to address quality assessment issues. As mentioned elsewhere in this plan, the program managers are in continuous contact with the SDAs and provide technical assistance for the purpose of both resolving compliance issues and improving the quality of the programs and services offered to Title III participants.

State JTPA Directive D95-25, Subject: *Standards for PIC Oversight and Instructions for Substate Monitoring*, requires that SDAs and Substate Grantees develop plans for the monitoring of subrecipients and vendors, including on-the-job training employers, which are consistent with the JTPA and State of California requirements. The CRD monitors the SDAs' monitoring systems and procedures regarding their compliance with federal and State requirements.

The EDD's CRD monitors the following areas:

- Rapid Response Activities
- Fiscal Systems
- Procurement
- Coordination and Linkages
- General Policies and Procedures
- Grievance Procedures
- Monitoring Systems
- Management Information Systems/Reporting

- Program Performance (plan-versus-actual)
- Program Expenditures (plan-versus-actual)
- Recruitment, Intake and Referral
- Eligibility
- Nondiscrimination and Equal Opportunity
- Assessment
- Retraining
- Activities (on-the-job training, occupational and basic education, classroom training, case management, supportive services/needs related payments).

## 2. National Reserve Account (NRA) Monitoring

The monitors are part of the joint federal-state compliance monitoring process for Title III NRA Grants. The CRD monitors and federal staff jointly conduct field reviews and issue cosigned reports.

## E. Technical Assistance

1. The JTPD disseminates policy directives and information bulletins to the SDAs regarding Title III. In addition to the hard copies provided, Directives and Information Bulletins are now available via the Internet. Relevant USDOL issuances such as *the Training and Employment Guidance Letters*, *Training and Employment Information Notices* and *JTPA Regional Bulletins* are shared with the SDAs.

## 2. Identifying Technical Assistance Needs

The CRD monitoring reports and the day-to-day grant management activities of the program managers form the basis for identifying technical assistance needs. The Program Management Section has weekly staff meetings that provide the opportunity to discuss problems identified in the SDAs. If several or a majority of the SDAs have similar technical assistance needs, the meeting discussions may generate issuance of a policy directive, an information bulletin, and/or the provision of training/technical assistance workshops.

## F. Information Dissemination

The State has taken a decentralized approach to disseminating information to dislocated workers, employers and agencies involved with the program. The SDAs have the lead in organizing and disseminating information regarding the Title III programs in their respective areas. The State has sent information to employers regarding JTPA and WARN. The EDD coordinates with other departments and agencies at the state-level.

#### G. Substate Structure

See Attachment 2.

#### H. Incentive (financial or nonfinancial)

There are no incentives.

#### I. Waivers of Cost Limitations

It is the State's policy to grant waivers to the 50 percent retraining requirement when SDAs request such waivers with documented reasons. The State's criteria for granting waivers are: a) the request includes a reasonable explanation of how the SDA will ensure the training and placement of Title III eligibles into occupations with long-term employment potential, b) the requested level of retraining expenditures is at least 30 percent, and c) the request is supported by the PIC.

#### J. Displaced Homemakers

The State JTPA Directive D97-7, which sets eligibility determination and verification standards for JTPA programs, states that displaced homemakers may only be served so long as services to Title III eligibles are not adversely affected. In addition, SDAs must make this assurance in their substate plans. Provided that SDAs can demonstrate that services to displaced homemakers will not adversely affect services to eligible dislocated workers, they may provide such services. The CRD monitors for compliance with this requirement.

#### K. Consultation with Labor Organizations

Appropriate consultation with organized labor is ensured through JTPD's contract with the AFL-CIO, through the local level formation of Labor-Management Committees, and by the organized labor membership on the PICs. See VII. I. C. 1.

## II. Distribution of Funds

### A. Planned Distribution of State Allotment

USE OF ALLOTMENT	AMOUNT	% OF TOTAL
State Total (PY 1996 Allotment)	\$228,452,063	100
Formula Allocation to Substate Grantees (Minimum of 50%)	114,226,032	50
Reserve for Allocation to Substate Grantees within first 3 quarters (Maximum of 10%)	22,845,206	10
Reserve for Governor's Use: Total of A-E (Maximum of 40%)	91,380,825	40
A. State Administration, Technical Assistance, Coordination (Excluding UI)	3,655,233	4
B. Statewide, Regional or Industry Wide Projects	See F. 1. below	
C. Rapid Response	19,356,641	25
D. Coordination Between UI and Worker Adjustment Systems	3,871,328	
E. Discretionary Allocation for Basic Readjustment and Retraining Services Based on Need	See E. 1. below	

Refer to Attachment 3 for the JTPA final allocations for PY 1998.

\*Based on Public Law 105-78

## B. Substate Allocation Formula

ALLOCATION FACTOR	WEIGHT ASSIGNED IN FORMULA	DATA SOURCE(S) AND TIME PERIOD
Total Unemployment	1/3	EDD Labor Market Info 1/96 to 12/97
Concentrated Unemployment	1/3	EDD Labor Market Info 1/96 to 12/97
Long-term Unemployment	1/3	EDD Labor Market Info 1/96 to 12/97

## C. State Reallocation Methodology

State JTPA Directive D97-18, Subject: *Funds Utilization for Title III*, details California's policy and procedures for the recapture and reallocation of funds at the State and substate levels. The SDAs failing to meet 80 percent expenditure of the allocation may have funds recaptured. The recaptured funds will be awarded to those SDAs that met the minimum expenditure requirements. Reallocation will occur only if the SDA so desires and indicates a need for the additional funds.

## D. State 10 Percent Allotment Based on Need

1. The Governor allocates the 10 Percent funds to SDAs using the same three-part formula (see Section B above) that is used for the 50 Percent funds. The formula factors have been determined to indicate need on a statewide basis. The 10 Percent funding is available to SDAs utilizing a minimum of 80 percent of the prior year's funding.
2. The 10 Percent fund allocations are issued after the initial subgrant is issued. This provides SDAs with the opportunity to decline the 10 Percent funds when the 50 Percent funds meet their needs. The 10 Percent funds are allocated based on the formula excluding SDAs who decline the funds.

E. Services to Areas Experiencing Increases in Worker Dislocations (Line E on the Table in Part A):

1. Identification

The SDAs identify substantial increases in the number of dislocated workers and the need for additional discretionary funding for basic readjustment and retraining services. The Governor's Reserve funding is available to SDAs experiencing substantial increases in the number of dislocated workers on an application basis.

2. Timely Distribution

Applications for Governor's Discretionary funds to provide additional basic readjustment and retraining services may be submitted at any time throughout the program year as the need arises. Program managers work closely with the SDAs to identify the need for and to secure Governor's Discretionary funding.

3. Process for Unforeseen Worker Dislocation

The State can not ensure that an adequate amount of Governor's Reserve is retained to cover unforeseen dislocations. Economic conditions that drive the need for funding and available program allocations frequently differ. For example, during the end of the Cold War and national defense downsizing and the economic recession of the late 1980s and early 1990s, not enough Governor's Reserve funding was available. As a consequence, the State had to apply for Secretary's Discretionary funds frequently during this period. Legislatively mandated fund utilization requirements discourage holding funds for unforeseen circumstances.

F. Statewide, Regional or Industry-Wide Projects (Line B on the table in part A)

1. Activities

Governor's Reserve funds have been used to fund statewide, regional and industry-wide projects. Applications for such funding may be solicited or unsolicited. The criteria for funding such projects is that they will enhance the quality and services of the dislocated worker system. For example, during PYs 1996 and 1997 the following projects in this category were funded:

- Veterans Project
- Agricultural Project

- Flood 1997 Transition Assistance
- Welfare-to-Work Pilot
- Local Collaboratives

## 2. Implementation Description

### (a) Early Intervention

Rapid Response funding is made available to all SDAs at the beginning of each program year. The availability of such funding throughout the program year helps ensure that the services authorized at Section 314(h) (services for individuals who work at a facility at which the employer has made a public announcement that the facility will close) are provided in a timely manner.

### (b) Rapid Response and Basic Readjustment Services

The EDD UI Division is working in conjunction with JTPD to create policies and procedures for the provision of rapid response assistance and basic readjustment services to dislocated workers who have petitioned for Trade Adjustment Assistance (TAA) benefits as a result of NAFTA. Once the Governor has issued a preliminary finding that workers at a particular business have been adversely affected by NAFTA, the applicable SDA will provide rapid response assistance to the affected workers and offer basic readjustment services. The JTPD and the State TAA coordinator will coordinate with the SDAs to ensure the provision of these services.

Effective October 1, 1997, EDD, through the UI Division, was approved for \$815,000 NAFTA-TAA funds. These funds will be used to:

- Continue funding the Regional Coordinator positions providing service throughout California. Three of the staff are located in SDAs in Southern California, close to current NAFTA and/or TAA affected employers and two in Sacramento to assist with service in Northern California.
- Host a bi-regional TAA/NAFTA/JTPA conference with practitioners from USDOL Region IX and Region X.

### (c) Worker Profiling

California's Worker Profiling and Reemployment Services system involves close coordination between EDD and the SDAs. Selected claimants are first referred to an orientation, Initial Assistant Workshop (IAW), conducted jointly by JS and SDAs. In addition to receiving information on training benefits, local labor market and other core



services, clients complete a reemployment plan and are referred to selected services. Claimants may be referred to such services as job search assistance, job search workshops, job clubs, counseling and retraining. These services are coordinated between EDD's Job Service, SDAs and other service providers in the local employment and training arena. As resources are available, clients selecting services provided by the SDA are enrolled in Title III.

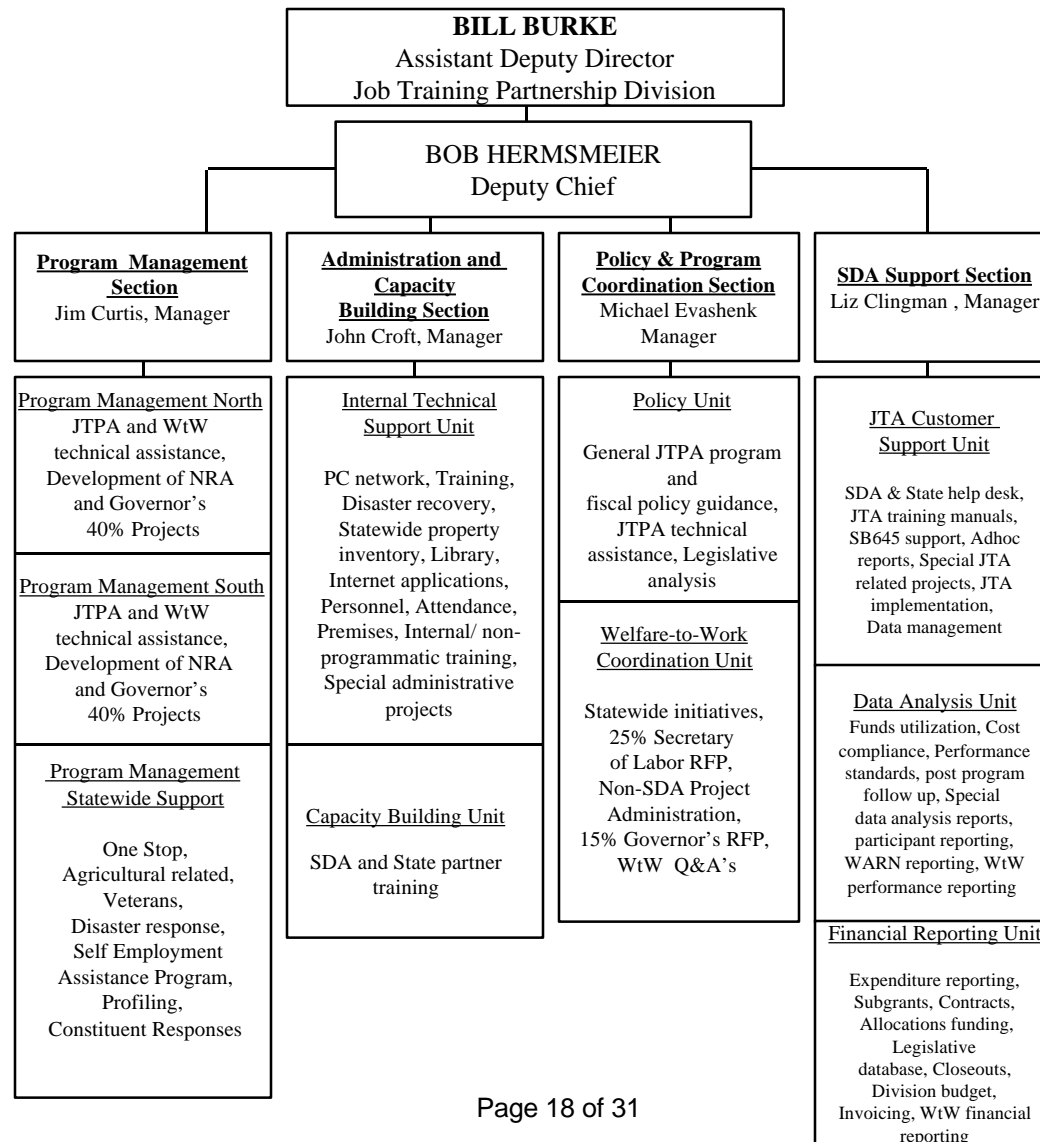
### III. SJTCC Review

The plan will be reviewed by the SJTCC at their meeting on May 19, 1998, and their comments are forthcoming.

### III. Certifications (Attachment 4)

Employment Development Department  
**Job Training Partnership Division**  
 Functional Organization Chart  
 May 15, 1998

ATTACHMENT 1



**SDA/PIC/CEO LISTINGS**

<b>SERVICE DELIVERY AREA ADMINISTRATOR</b>	<b>PRIVATE INDUSTRY COUNCIL CHAIRPERSON</b>	<b>CHIEF ELECTED OFFICIAL</b>
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**SDA/PIC/CEO LISTINGS**

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**SDA/PIC/CEO LISTINGS**

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<b>LOS ANGELES CITY</b>		
Ms. Susan Cleere-Flores Director Youth & Employment Services Division City of Los Angeles Community Development Department 215 West 6th Street, 10th Floor Los Angeles, CA 90014 (213) 485-5019 FAX (213) 485-8151	Ms. Deborah Beavers, Administrator Private Industry Council of the City of Los Angeles 215 W. Sixth Street, 10th Floor Los Angeles, CA 90014 (213) 237-0855 Fax (213) 485-8151	Honorable Richard Riordan, Mayor City of Los Angeles City Hall, Room 305 200 North Spring Street Los Angeles, CA 90012
<b>LOS ANGELES COUNTY</b>		
Ms. Stephanie Klopffleisch Director Los Angeles County Department of Community and Senior Citizens Services 3175 West Sixth Street, Room 302 Los Angeles, CA 90020 (213) 738-2617 FAX (213) 380-8275	Ms. Helen Romero Shaw, Chair Private Industry Council 3175 West Sixth Street Los Angeles, CA 90020 (213) 738-2593 Fax (213) 380-8275	Mr. Michael D. Antonovich, Chair Los Angeles County Board of Supervisors 869 Hahn Hall of Administration 500 W. Temple Street Los Angeles, CA 90012
<b>MADERA COUNTY</b>		
Mr. Herman Perez Division Administrator Employment & Training Office Madera County Dept. of Education 114 South "C" Street Madera, CA 93638 (209) 637-7031 FAX (209) 673-1794	Mr. George Ricketts, Jr., Chairman Private Industry Council 114 South "C" Street Madera, CA 93638 (209) 673-7031 Fax (209) 673-1794	Mr. Al Ginsburg, Madera County Board of Supervisors 209 West Yosemite Avenue Madera, CA 93637
<b>MARIN COUNTY</b>		
Mr. Daniel G. Paicopulos Deputy Director Department of Health and Human Services Employment and Training Programs 2980-A Kerner Boulevard San Rafael, CA 94901 (415) 499-7845 FAX (415) 499-7847	Mr. George Wagner, Jr., Chairman Keegan & Coppin Realty 101 Larkspur Landing Circle Larkspur, CA 94939 (916) 461-1010 Fax (916) 925-2310	Mr. John Kress, Chairman Marin County Board of Supervisors Civic Center, Room 315 San Rafael, CA 94903
<b>MENDOCINO COUNTY</b>		
Mr. Charles R. Hall Executive Director Mendocino Private Industry Council, Inc. 630 Kings Court, Suite 204 Ukiah, CA 95482 (707) 468-1196 FAX (707) 468-1498	Mr. Chuck Whitlock, Chairman Private Industry Council c/o Coast Rents 18601 Highway 1 Fort Bragg, CA 95437	Mr. John Pinches, Chairperson Mendocino County Board of Supervisors 501 Low Gap Road, Room 1070 Ukiah, CA 95482

**SDA/PIC/CEO LISTINGS**

<b>SERVICE DELIVERY AREA ADMINISTRATOR</b>	<b>PRIVATE INDUSTRY COUNCIL CHAIRPERSON</b>	<b>CHIEF ELECTED OFFICIAL</b>
<b>MERCED COUNTY</b>		
Ms. Terry S. Tatum Director Private Industry 1880 W. Wardrobe Avenue Merced, CA 95340 (209) 385-7324 ext. 2003 FAX (209) 725-3592	Mr. Chuck Dean, Chair Merced County PIC 1880 W. Wardrobe Avenue Merced, CA 95340 (209) 826-0522 Fax (209) 826-8319	Ms. Gloria Keene, Chair Merced County Board of Supervisors 2222 "M" Street Merced, CA 95340
<b>MONTEREY COUNTY</b>		
Mr. Joseph Werner Executive Director Office for Employment Training Monterey County 318 Cayuga Street, Suite 208 P.O. Box 2135 Salinas, CA 93902-2135 (408) 755-3247 FAX (408) 755-3246	Ms. Julia Edgcomb, Private Industry Council P.O. Box 2135 Salinas, CA 93902-2135 (408) 757-2777 Fax (408) 663-2665	Ms. Edith Johnson, Chair Monterey County Board of Supervisors P.O. Box 946 King City, CA 93930
<b>MOTHER LODGE CONSORTIUM</b>		
Mr. Woody Smallwood Director Mother Lode Job Training Agency 230 South Shepherd Street P.O. Box 1176 Sonora, CA 95370 (209) 533-3396 FAX (209) 533-1079	Mr. Jerry Cambra, Chairman Private Industry Council Mother Lode Consortium P.O. Box 292 Sonora, CA 95370-0292 (209) 533-3396 Fax (209) 533-1079	Mr. Larry Rotelli, Chairman Governing Board Mother Lode Consortium Tuolumne County 2 South Green Street Sonora, CA 95370
<b>NAPA COUNTY</b>		
Ms. Donna DeWeerd Director Napa County Training and Employment Center 2447 Old Sonoma Road Napa, CA 94558 (707) 253-4339 FAX (707) 253-4895	Mr. Chuck Gravett, Chairperson Napa Valley Private Industry Council 2447 Old Sonoma Road Napa, CA 94558	Mr. Paul Battisti, Chairman Napa County Board of Supervisors 1195 3rd Street, Third Floor Napa, CA 94558
<b>NORTEC CONSORTIUM</b>		
Mr. Charles Brown Executive Director NoRTEC Governing Board 7420 Skyway Paradise, CA 95969 (530) 872-9600 FAX (530) 872-5647	Ms. Judi Madden, Chair Private Industry Council P.O. Box 269 Quincy, CA 95971 (530) 283-1605 Fax (530) 283-2485	Mr. Jack Reese, Chairperson Del Norte County Board of Supervisors 483 G Street, #1 Crescent City, CA 95531
<b>NORTH CENTRAL CONSORTIUM</b>		
Mr. Charles Peterson Executive Director North Central Counties Consortium 1215 Plumas Street, Suite 1800 Yuba City, CA 95991 (530) 822-7145 FAX (530) 822-7150	Mr. James W. Lambert, Chairperson North Central Counties Consortium Private Industry Council 1215 Plumas Street, Suite 1800 Yuba City, CA 95991	Mr. Larry Montna, Governing Board Chair North Central Counties Consortium 1215 Plumas Street, Suite 1800 Yuba City, CA 95991

**SDA/PIC/CEO LISTINGS****SERVICE DELIVERY AREA ADMINISTRATOR****PRIVATE INDUSTRY COUNCIL CHAIRPERSON****CHIEF ELECTED OFFICIAL****NOVA (NORTH SANTA CLARA VALLEY JOB TRAINING CONSORTIUM)**

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Ms. Carol Y. Godsave, Chairperson  
NOVA Private Industry Council  
505 W. Olive Avenue, Suite 550  
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The Honorable Jim Roberts, Mayor of  
Sunnyvale  
P.O. Box 3707  
Sunnyvale, CA 94088

**OAKLAND CITY**

Ms. Gay Cobb  
Chief Executive Officer  
Oakland Private Industry Council, Inc.  
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FAX (510) 839-3766

Ms. Leona Fields, Chair  
Manager, Resource Scheduling  
United Airlines  
1100 Airport Drive  
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(510) 382-8007  
Fax (510) 382-8519

The Honorable Elihu Harris, Mayor of  
Oakland  
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Oakland, CA 94612

**ORANGE COUNTY**

Mr. Andrew Munoz  
Executive Director  
Orange County Service Delivery Area  
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FAX (714) 834-7132

Ms. Ruby Yap, Chair  
YAP & Little CPA, Inc.  
10231 Slater Avenue, Suite 112  
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Fax (714) 968-7599

Mr. William G. Steiner, Chairman  
Board of Supervisors  
Orange County Service Delivery Area  
c/o Special Programs Division  
1300 South Grand Avenue, Building B  
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**RICHMOND CITY**

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Mr. Peter Terman, Chair  
City of Richmond PIC  
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Honorable Rosemary Corbin, Mayor  
City of Richmond  
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**RIVERSIDE COUNTY**

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County of Riverside  
Private Industry Council Job Training  
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Riverside, CA 92502-0553  
(909) 955-3100  
FAX (909) 955-3131

Mr. Thomas L. Freeman, Chair  
Riverside County  
Private Industry Council  
1151 Spruce Street  
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or  
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Riverside, CA 92502-0553

Ms. Kay Cenicerros, Chairwomen  
Riverside County Board of Supervisors  
P.O. Box 1359  
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**SACRAMENTO CITY/COUNTY CONSORTIUM**

Ms. Kathy Kossick  
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Sacramento Employment  
and Training Agency  
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Ms. Sophia Scherman, Chairperson  
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Mr. Don Nottoli, Chairperson  
SETA Governing Board  
c/o SETA Director's Office  
1217 Del Paso Boulevard  
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**SDA/PIC/CEO LISTINGS****SERVICE DELIVERY AREA ADMINISTRATOR****PRIVATE INDUSTRY COUNCIL CHAIRPERSON****CHIEF ELECTED OFFICIAL****SAN BENITO COUNTY**

Ms. Kathy Flores  
 Director  
 San Benito County Private Industry Council  
 Office and Community Action Agency  
 1131 San Felipe Road  
 P.O. Box 2107  
 Hollister, CA 95024  
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 FAX (408) 637-0996

Mr. David Wright, Chairman  
 San Benito County PIC  
 1131 San Felipe Road  
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Mr. Richard Seagliotti, Chair  
 San Benito County  
 Board of Supervisors  
 481 Fourth Street  
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**SAN BERNARDINO CITY**

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 599 North Arrowhead Avenue  
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 Private Industry Council  
 c/o San Bernardino Employment  
 and Training Administration  
 599 North Arrowhead Avenue  
 San Bernardino, CA 92401  
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 Fax (909) 8897833

Honorable Tom Minor, Mayor  
 City of San Bernardino  
 300 North D Street  
 San Bernardino, CA 92418

**SAN BERNARDINO COUNTY**

Mr. Keith Lee  
 SDA Administrator  
 County of San Bernardino  
 Jobs and Employment Services  
 Department  
 851 S. Mount Vernon Avenue, Suite 22  
 Colton, CA 92324  
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 FAX (909) 433-3333

Mr. Skip Skivington, Chairman  
 Private Industry Council  
 County of San Bernardino  
 851 S. Mount Vernon Avenue, Suite 22  
 Colton, CA 92324

Ms. Marsha Turoci, Chair  
 San Bernardino County Board  
 of Supervisors  
 c/o Jobs & Employment Services Dept.  
 851 S. Mount Vernon Ave., Suite 22  
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**SAN DIEGO CONSORTIUM & PRIVATE INDUSTRY COUNCIL**

Mr. Lawrence G. Fitch  
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 San Diego Workforce Partnership Inc.  
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 FAX (619) 238-5159

Mr. Phil Blair, Chairman  
 Private Industry Council  
 San Diego Consortium and  
 Private Industry Council  
 1551 Fourth Avenue, Suite 600  
 San Diego, CA 92101

Supervisor Ron Roberts,  
 San Diego Consortium and  
 Private Industry Council  
 1551 4th Avenue, Suite 600  
 San Diego, CA 92101

**SAN FRANCISCO CITY & COUNTY**

Mr. Steve Arcelona  
 President  
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 FAX (415) 431-8702

, Chairman  
 PIC of San Francisco, Inc.  
 1650 Mission Street, Suite 300  
 San Francisco, CA 94103-2490  
 (415) 777-2400  
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Honorable Willie L. Brown, Jr., Mayor  
 City and County of San Francisco  
 City Hall  
 400 Van Ness Avenue, Room 336  
 San Francisco, CA 94102-4548

**SAN JOAQUIN COUNTY**

Mr. John M. Solis  
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 Employment and Economic Development  
 Department  
 County of San Joaquin  
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 Stockton, CA 95202  
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 FAX (209) 462-9063

Mr. David Jiminez, Vice Chairman  
 San Joaquin County  
 Private Industry Council  
 850 N. Hunter Street  
 Stockton, CA 95202  
 (209) 468-3500

Mr. George L. Barber, Chairman  
 San Joaquin County Board  
 of Supervisors  
 Courthouse, Room 707  
 222 East Weber Avenue  
 Stockton, CA 95202



**SDA/PIC/CEO LISTINGS**

<b>SERVICE DELIVERY AREA ADMINISTRATOR</b>	<b>PRIVATE INDUSTRY COUNCIL CHAIRPERSON</b>	<b>CHIEF ELECTED OFFICIAL</b>
<b>SAN LUIS OBISPO COUNTY</b>		
Mr. Lee Ferrero President San Luis Obispo County Private Industry Council 3566 South Higuera Street, Suite 100 San Luis Obispo, CA 93401 (805) 781-2200 FAX (805) 541-4117	Mr. Dave Cox, Chairman PIC of San Luis Obispo County, Inc. 3566 South Higuera Street, Suite 100 San Luis Obispo, CA 93401	Mr. Laurence "Bud" Laurent, Chairperson San Luis Obispo Board of Supervisors County Government Center San Luis Obispo, CA 93408
<b>SAN MATEO COUNTY</b>		
Mr. William Demestihis Director Job Training & Economic Development County of San Mateo 262 Harbor Blvd., Bldg. A Belmont, CA 94002 (650) 802-5171 FAX (650) 802-5173	Mr. David Turner, Chair Private Industry Council 12349 Indian Rockway Los Gatos, CA 95030	Mr. Tom Huening, President San Mateo County Board of Supervisors Hall of Justice & Records Redwood City, CA 94603
<b>SANTA ANA CITY</b>		
Ms. Patricia Nunn Executive Director Santa Ana Work Center City of Santa Ana 1000 E. Santa Ana Boulevard, Suite 200 Santa Ana, CA 92701 P.O. Box 1988 (M-76) Santa Ana, CA 92702-1988 (714) 565-2600 FAX (714) 565-2602	Mr. David Hemingway, Chairperson Private Industry Council of Santa AnaSanta Ana WORK Center 1000 East Santa Ana Blvd., Suite 200 Santa Ana, CA 92701	Honorable Miguel A. Pulido, Mayor City of Santa Ana Santa Ana WORK Center 1000 East Santa Ana Blvd., Suite 200 Santa Ana, CA 92701
<b>SANTA BARBARA COUNTY</b>		
Mr. John Diego Director Job Training Network of Santa Barbara County 2400 Professional Parkway, Suite 150 Santa Maria, CA 93455-9944 (805) 739-8650 FAX (805) 739-8651	Mr. Phillip Arreguin, Chair Santa Barbara County Private Industry Council c/o Ebbert's Heritage Realty Boardroom Consultants 104 W. anapamus, Suite K-3  (805) 882-2530 Fax (805) 822-2534	Mrs. Gail Marshall, Chairwoman Board of Supervisors County of Santa Barbara 105 East Anapamu Street Santa Barbara, CA 93101
<b>SANTA CLARA COUNTY</b>		
Mr. Ravi Ravindran Acting JTPA Manager County of Santa Clara SDA/SVPIC 1885 Lundy Avenue, Suite 203 San Jose, CA 95131 (408) 953-1500 FAX (408) 433-9522	Mr. Sergio Perez, Chairperson Silicon Valley Private Industry Council 1885 Lundy Avenue, Suite 203 San Jose, CA 95131	Ms. Blanca Alvarado, Chairperson Board of Supervisors, 1st District Santa Clara County 70 West Hedding Street, 10th Floor San Jose, CA 95110
<b>SANTA CRUZ COUNTY</b>		
Mr. Gregory P. Irish Director CareerWorks Division Human Resource Agency 1040 Emeline Avenue Santa Cruz, CA 95060 (408) 454-4080 FAX (408) 454-4692	Mr. Frank Siei, Chairperson Santa Cruz Private Industry Council 1040 Emeline Avenue Santa Cruz, CA 95060	Mr. Walt Symons, Chairperson Santa Cruz County Board of Supervisors 701 Ocean Street, Room 500 Santa Cruz, CA 95060

**SDA/PIC/CEO LISTINGS****SERVICE DELIVERY AREA ADMINISTRATOR****PRIVATE INDUSTRY COUNCIL CHAIRPERSON****CHIEF ELECTED OFFICIAL****SELACO (SOUTHEAST LOS ANGELES CONSORTIUM)**

Mr. Bill R. Plaster  
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Mr. Art Olivier,  
Private Industry Council  
of Southeast Los Angeles County  
10900 E. 183rd Street, Suite 350  
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**SHASTA COUNTY**

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Director  
Shasta County Private  
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FAX (530) 246-4254

Mr. Dennis Maderios, Chairman  
Shasta County Private  
Industry Council  
1220 Sacramento Street  
Redding, CA 96001

Ms. Patricia A. Clarke, Chair  
Shasta County Board of Supervisors  
1815 Yuba Street, Suite 1  
Redding, CA 96001

**SOLANO COUNTY**

Mr. Robert Bloom  
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Private Industry Council  
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FAX (707) 864-3386

Mr. Roger Lipman, Chairperson  
Private Industry Council  
of Solano County  
320 Campus Lane  
Suisun, CA 94585

Mr. Skip Thomson, Chairman  
Solano County Board of Supervisors  
Solano County Court House  
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**SONOMA COUNTY**

Mr. Jerald C.D. Dunn  
Director  
Sonoma County PIC/  
Job Training Office  
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Ms. Lee Pierce,  
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386 Tesconi Court  
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Fax (707) 579-0731

Mr. Tim Smith, Chair  
Sonoma County Board of Supervisors  
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**SOUTH BAY CONSORTIUM**

Mr. Jan Vogel  
Administrator  
South Bay SDA/City of Inglewood  
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Mr. Paul Jackson, Chairperson  
South Bay Private Industry Council  
c/o City of Inglewood  
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Inglewood, CA 90301  
(213) 412-5558

The Honorable Roosevelt F. Dorn, Mayor  
City of Inglewood  
One Manchester Boulevard Suite 880  
Inglewood, CA 90301

**STANISLAUS COUNTY**

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Mr. R. Kirk Lindsey, Chairperson  
Stanislaus County Private  
Industry Council  
P.O. Box 581770  
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Mr. Nick Blom, Chairman  
Stanislaus County Board  
of Supervisors  
1100 "H" Street  
Modesto, CA 95354

**SDA/PIC/CEO LISTINGS**

<b>SERVICE DELIVERY AREA ADMINISTRATOR</b>	<b>PRIVATE INDUSTRY COUNCIL CHAIRPERSON</b>	<b>CHIEF ELECTED OFFICIAL</b>
<b>TULARE COUNTY</b>		
Mr. Joseph H. Daniel Administrator Tulare County Private Industry Council Office of JTPA Administration 2374 W. Whitendale Avenue P.O. Box 3146 Visalia, CA 93278-3146 (209) 737-4246 FAX (209) 737-4252	Ms. Glenna Crumal, Chairman Tulare County Private Industry Council 2374 W. Whitendale P.O. Box 3146 Visalia, CA 93278-3146	Mr. Jim Maples, Chairman Tulare County Board of Supervisors Administration Building/ County Civic Center 2800 West Burrel Visalia, CA 93291
<b>VENTURA COUNTY</b>		
Mr. Jonathan Barbieri Deputy Director County of Ventura Workforce Development Division 509 South Ventura Road Oxnard, CA 93030 (805) 382-5200 FAX (805) 382-5247	Ms. Phyllis Boynton, Chairperson Boynton & Associates 701 Oxford Drive Oxnard, CA 93030 (805) 984-5556	Ms. Judy Mikels, Chair Ventura County Board of Supervisors 800 South Victoria Avenue Ventura California 93009
<b>VERDUGO CONSORTIUM</b>		
Ms. Madalyn Blake Director Community Development and Housing Verdugo Private Industry Council 141 North Glendale Avenue, Room 202 Glendale, CA 91206-4996 (818) 548-2053 FAX (818) 548-3724	Mr. Bernard Glossy, Chair c/o City of Glendale Verdugo Private Industry Council c/o Community Development and Housing 141 N. Glendale Ave., Room 202 Glendale, CA 91206 (818) 956-2053	Mr. David H. Ramsay, City Manager Verdugo Consortium c/o City of Glendale 613 E. Broadway, Room 200 Glendale, CA 91206-4392
<b>YOLO COUNTY</b>		
Mr. Alex Laiewski Director Community Partnership Agency 112 West Main Street Woodland, CA 95695 (530) 661-2900 FAX (530) 661-2925	Mr. Lee Humes, Attorney Yolo County Private Industry Council c/o Law Office of Lee Humes 177 First Street Woodland, CA 95695	Ms. Lynnel Pollock, Chairperson Yolo County Board of Supervisors 625 Court Street Woodland, CA 95695

**JTPA FINAL ALLOCATIONS FOR PROGRAM YEAR 1998**

<b>Service Delivery Area</b>	<b>Title III 50 Percent Allocation</b>	<b>Title III 10 Percent Allocation</b>
Alameda County	\$1,658,412	\$331,682
Anaheim City	568,079	113,616
Butte	824,201	164,840
Carson/Lomita/Torrance	729,130	145,826
Contra Costa	1,574,398	314,880
Foothill	788,407	157,681
Fresno	6,768,134	1,353,627
Golden Sierra	1,140,614	228,123
Humboldt	456,553	91,311
Imperial	3,127,981	625,596
Kern/Inyo/Mono	4,961,838	992,368
Kings	718,694	143,739
Long Beach	1,536,327	307,265
Los Angeles City	16,467,375	3,293,475
Los Angeles County	11,884,643	2,376,929
Madera	1,006,999	201,400
Marin	331,766	66,353
Mendocino	347,915	69,583
Merced	1,876,422	375,284
Monterey	2,605,995	521,199
Mother Lode	474,880	94,976
Napa	287,276	57,458
NoRTEC	1,082,247	216,449
NCC Consortium	1,842,227	368,445
NOVA	499,325	99,865
Oakland	1,283,678	256,736
Orange	3,028,484	605,697
Richmond	359,152	71,830

<b>Service Delivery Area</b>	<b>Title III 50 Percent Allocation</b>	<b>Title III 10 Percent Allocation</b>
Riverside	5,103,229	1,020,646
Sacramento	3,017,827	603,565
San Benito	360,095	72,019
San Bernardino City	742,556	148,511
San Bernardino County	3,788,477	757,685
San Diego	5,239,949	1,047,990
San Francisco	1,586,357	317,271
San Joaquin	3,370,022	674,004
San Luis Obispo	490,254	98,051
San Mateo	912,077	182,415
Santa Ana	552,460	110,492
Santa Barbara	984,807	196,961
Santa Clara	1,908,268	381,654
Santa Cruz	1,333,864	266,773
SELACO	1,326,531	256,306
Shasta	753,650	150,730
Solano	1,203,513	240,703
Sonoma	795,417	159,083
South Bay	1,377,620	275,524
Stanislaus	3,615,336	723,067
Tulare	3,676,607	735,321
Ventura	2,619,387	523,877
Verdugo	714,885	142,977
Yolo	521,692	104,338
STATE TOTAL	\$114,226,032	22,845,206

Source: Labor Market Information Division, Employment Development Department, February 17, 1998

**Statutory and Regulatory Requirements of the  
Job Training Partnership Act and Economic  
Dislocation and Worker Readjustment Act**

The State of California assures that:

1. It will comply with all statutory and regulatory requirements of the Job Training Partnership Act (JTPA) and the Economic Dislocation and Worker Adjustment Assistance Act and related waivers granted by the Secretary. (Section 311(b)).
2. Services under this grant will only be provided to eligible dislocated workers. (Section 311(b)(1)(A)).
3. Services will not be denied on the basis of State of residence to eligible dislocated workers displaced by a permanent closure or substantial layoff within the State, and may be provided to eligible dislocated workers regardless of State of residence. (Section 311(b)(1)(B), & (C)).
4. Services to displaced homemakers will not adversely affect the delivery of services to eligible dislocated workers and that services are provided in conjunction with ongoing programs for all dislocated workers. (Section 311(b)(2)(4)).
5. Any program under Title III serving a substantial number of labor organizations will be established only after full consultation with such labor organization. (Section 311(b)(7)).
6. It will not prescribe any Title III performance standards which are inconsistent with the parameters set annually by the Secretary pursuant to Section 106(e) of JTPA, and that it will apply the standards in accordance with Section 311(a) of the JTPA with regards to incentives. (Section 311(b)(8)).
7. Substate plans are made available for public review and comment, including by the Private Industry Council and the local elected official(s), and that such comments are considered by the State in its review and approval of the substate plans. (Section 313(c)).
8. It will maintain accurate and timely participant and financial records as required by JTPA, and submit complete, accurate and timely reports as specified by the Secretary. (Section 311(b)(3)(c)).

9. It will conduct, at least once annually, a comprehensive review and verification of financial management, procurement systems, participant data, and subrecipient monitoring procedures and systems of each substate grantee and State project operator to verify compliance of these procedures with the provisions of JTPA and Title III.

Signature of Governor or Governor's Designee	Title
Ray Remy	Director
Name and Address of Grantee	Date Submitted
Employment Development Department P.O. Box 826880 Sacramento, CA 94280-0001	May 1, 1998